

Name: _____ Phone: _____ Date: _____
Address: _____ Email: _____
Service: ☐ Regular ☐ Supreme (deep) ☐ Move in / out ☐ Post-reno ☐ Custom Pets: _____
Frequency: ☐ One-time ☐ Weekly ☐ Biweekly ☐ Monthly Entry / access: _____
Regular clean = Standard items only. **Supreme** adds windowsills, trim, baseboards, blinds, fingerprints on walls, under reachable furniture, light switches, fans & doors. **Move in/out** adds appliances & cabinets inside and out, interior windows & inside bathroom cabinets. **Add-on areas** must be quoted.

KITCHEN

- ☐ Backsplash
- ☐ Countertops sanitized
- ☐ Small appliances wiped & polished
- ☐ Microwave (interior & exterior)
- ☐ Sinks, stoppers & taps polished
- ☐ Cabinet fronts & drawers
- ☐ Cabinet door handles
- ☐ Stove top, burners & door (exterior)
- ☐ Stove knobs
- ☐ Stove hood
- ☐ Fridge exterior, handles & top
- ☐ Dishwasher exterior
- ☐ Load / unload dishwasher
- ☐ Garbage pail cleaned, liner replaced
- ☐ Floors hand washed & kick plates
- ☐ Kitchen table cleaned
- ☐ Under kitchen table
- ☐ Cobwebs

MAY NEED EXTRA TIME

- ☐ Patio doors (inside) ☐ Chairs wiped down

SUPREME CLEAN ADDS

- | | |
|--|--|
| ☐ Windowsills | ☐ Under reachable furniture |
| ☐ Trim | ☐ Light switches |
| ☐ Baseboards | ☐ Fans |
| ☐ Blinds | ☐ Doors & frames |
| ☐ Fingerprints on walls | |

MOVE IN / OUT ADDS

- | | |
|--|--|
| ☐ Fridge / freezer inside & out | ☐ Cabinets & drawers inside & out |
| ☐ Oven & drawer inside & out | ☐ Pantry shelves |
| ☐ Dishwasher inside & out | ☐ Interior windows |
| | ☐ Vents |
| | ☐ Washing walls |

☐ Other: _____

Notes: _____

ENTRYWAY / MUDROOM

- ☐ Door glass wiped
- ☐ Mat shaken / vacuumed
- ☐ Shoes & boots tidied
- ☐ Mirrors streak-free
- ☐ Cobwebs
- ☐ Floors washed / vacuumed

MAY NEED EXTRA TIME

- ☐ Bench / hooks wiped

SUPREME CLEAN ADDS

- | | |
|---|--|
| ☐ Doors & frames | ☐ Trim |
| ☐ Light switches | ☐ Fingerprints on walls |
| ☐ Baseboards | ☐ Windowsills |

MOVE IN / OUT ADDS

- ☐ Inside closet ☐ Interior windows

Notes: _____

BATHROOMS

Mark each bathroom: 1 is the master bath

Please note: we cannot remove mould that has stained caulking or grout. Spraying it with bleach regularly helps reduce and lighten it. Heavily stained caulking needs a full re-caulk, and some grout may need re-grouting.

1 2 3 4

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--|
| ☐ | ☐ | ☐ | ☐ | Countertops sanitized |
| ☐ | ☐ | ☐ | ☐ | Soap dish / dispenser cleaned |
| ☐ | ☐ | ☐ | ☐ | Cabinet fronts & handles |
| ☐ | ☐ | ☐ | ☐ | Mirror streak-free |
| ☐ | ☐ | ☐ | ☐ | Sinks & taps polished (and under) |
| ☐ | ☐ | ☐ | ☐ | Sink overflow cleaned |
| ☐ | ☐ | ☐ | ☐ | Shower & tub cleaned: walls, grout, doors, taps, shower head, caddy & surround |
| ☐ | ☐ | ☐ | ☐ | Toilet cleaned inside & out (under rim & lid hinges) |
| ☐ | ☐ | ☐ | ☐ | Garbage pail cleaned, liner replaced |
| ☐ | ☐ | ☐ | ☐ | Floors & mat |
| ☐ | ☐ | ☐ | ☐ | Towels folded, rack cleaned |
| ☐ | ☐ | ☐ | ☐ | Toilet paper holder (restock if provided) |

SUPREME CLEAN ADDS

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| ☐ | ☐ | ☐ | ☐ | Doors & frames |
| ☐ | ☐ | ☐ | ☐ | Light switches & outlets |
| ☐ | ☐ | ☐ | ☐ | Baseboards & trim |
| ☐ | ☐ | ☐ | ☐ | Fingerprints on walls |
| ☐ | ☐ | ☐ | ☐ | Windowsills |
| ☐ | ☐ | ☐ | ☐ | Exhaust fan |

MOVE IN / OUT ADDS

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|
| ☐ | ☐ | ☐ | ☐ | Inside cabinets & drawers |
| ☐ | ☐ | ☐ | ☐ | Interior windows |
| ☐ | ☐ | ☐ | ☐ | Vents |
| ☐ | ☐ | ☐ | ☐ | Washing walls |

☐ Other: _____

Notes: _____

LIVING ROOM

- ☐ Coffee table
- ☐ TV stand
- ☐ Behind TV
- ☐ Under knick-knacks
- ☐ Around entertainment units
- ☐ Picture frames
- ☐ Lamps dusted
- ☐ Ceiling light fixtures dusted
- ☐ Cobwebs
- ☐ Mirrors streak-free
- ☐ Floors washed / vacuumed

MAY NEED EXTRA TIME

- ☐ Couches wiped / vacuumed ☐ Shelves (and tops)

SUPREME CLEAN ADDS

- | | |
|--|--|
| ☐ Windowsills | ☐ Under reachable furniture |
| ☐ Trim | ☐ Light switches |
| ☐ Baseboards | ☐ Fans |
| ☐ Blinds | ☐ Doors & frames |
| ☐ Fingerprints on walls | |

MOVE IN / OUT ADDS

- | | |
|---|--|
| ☐ Interior windows | ☐ Vents |
| ☐ Inside closets & built-ins | ☐ Washing walls |

☐ Other: _____

Notes: _____

FAMILY / DINING ROOM

- ☐ Coffee table
- ☐ Under knick-knacks
- ☐ Picture frames
- ☐ Lamps dusted
- ☐ Dining table
- ☐ Under dining table
- ☐ Cobwebs
- ☐ Mirrors streak-free
- ☐ Floors washed / vacuumed

MAY NEED EXTRA TIME

- ☐ Couches wiped / vacuumed ☐ Chairs wiped down
- ☐ Shelves (and tops)

SUPREME CLEAN ADDS

- | | |
|--|--|
| ☐ Windowsills | ☐ Under reachable furniture |
| ☐ Trim | ☐ Light switches |
| ☐ Baseboards | ☐ Fans |
| ☐ Blinds | ☐ Doors & frames |
| ☐ Fingerprints on walls | |

MOVE IN / OUT ADDS

- | | |
|---|--|
| ☐ Interior windows | ☐ Vents |
| ☐ Inside closets & built-ins | ☐ Washing walls |

☐ Other: _____

Notes: _____

BEDROOMS

Mark each bedroom: 1 is the primary bedroom

1 2 3 4

- ☐ ☐ ☐ ☐ Dresser wiped
- ☐ ☐ ☐ ☐ TV / computer wiped
- ☐ ☐ ☐ ☐ End tables tidied & cleaned
- ☐ ☐ ☐ ☐ Beds made
- ☐ ☐ ☐ ☐ Linens changed (clean set left out)
- ☐ ☐ ☐ ☐ Items picked up
- ☐ ☐ ☐ ☐ Under knick-knacks
- ☐ ☐ ☐ ☐ Picture frames
- ☐ ☐ ☐ ☐ Lamps dusted
- ☐ ☐ ☐ ☐ Cobwebs
- ☐ ☐ ☐ ☐ Mirrors streak-free
- ☐ ☐ ☐ ☐ Floors washed / vacuumed
- ☐ ☐ ☐ ☐ Wastebasket emptied & cleaned
- ☐ ☐ ☐ ☐ Mat / rug cleaned

MAY NEED EXTRA TIME

- ☐ Couches wiped / vacuumed
- ☐ Chairs wiped down
- ☐ Shelves (and tops)

SUPREME CLEAN ADDS

- ☐ Windowsills
- ☐ Trim
- ☐ Baseboards
- ☐ Blinds
- ☐ Fingerprints on walls
- ☐ Under reachable furniture
- ☐ Light switches
- ☐ Fans
- ☐ Doors & frames

MOVE IN / OUT ADDS

- ☐ Interior windows
- ☐ Inside closets
- ☐ Inside dresser drawers
- ☐ Vents
- ☐ Washing walls

☐ Other: _____

Notes: _____

SUNROOM / PORCH

ADD-ON

Add-on: must be quoted & added to your booking

- ☐ Floors swept / vacuumed
- ☐ Furniture wiped
- ☐ Door glass
- ☐ Cobwebs

SUPREME CLEAN ADDS

- ☐ Windowsills
- ☐ Baseboards

MOVE IN / OUT ADDS

- ☐ Interior windows

☐ Other: _____

GARAGE

ADD-ON

Add-on: must be quoted & added to your booking

- ☐ Floor swept
- ☐ Cobwebs
- ☐ Entry door & steps
- ☐ Shelves wiped

☐ Other: _____

HALLWAYS & STAIRS

Mark each floor: 1 = main, 2 = upper

1 2

- ☐ ☐ Tables wiped
- ☐ ☐ Under knick-knacks
- ☐ ☐ Stairs & spindles
- ☐ ☐ Handrails wiped
- ☐ ☐ Picture frames
- ☐ ☐ Lamps dusted
- ☐ ☐ Cobwebs
- ☐ ☐ Mirrors streak-free
- ☐ ☐ Floors washed / vacuumed

MAY NEED EXTRA TIME

- ☐ Furniture wiped / vacuumed
- ☐ Shelves (and tops)

SUPREME CLEAN ADDS

- ☐ Windowsills
- ☐ Trim
- ☐ Baseboards
- ☐ Blinds
- ☐ Fingerprints on walls
- ☐ Under reachable furniture
- ☐ Light switches
- ☐ Fans
- ☐ Doors & frames

MOVE IN / OUT ADDS

- ☐ Interior windows
- ☐ Inside linen closet
- ☐ Vents
- ☐ Washing walls

Notes: _____

OFFICE

- ☐ Desk wiped
- ☐ Computer wiped
- ☐ Keyboard, mouse & phone
- ☐ Under desk
- ☐ Under knick-knacks
- ☐ Picture frames
- ☐ Lamps dusted
- ☐ Cobwebs
- ☐ Mirrors streak-free
- ☐ Floors washed / vacuumed

MAY NEED EXTRA TIME

- ☐ Couches / furniture wiped & vacuumed
- ☐ Shelves (and tops)

SUPREME CLEAN ADDS

- ☐ Windowsills
- ☐ Trim
- ☐ Baseboards
- ☐ Blinds
- ☐ Fingerprints on walls
- ☐ Under reachable furniture
- ☐ Light switches
- ☐ Fans
- ☐ Doors & frames

MOVE IN / OUT ADDS

- ☐ Interior windows
- ☐ Inside closets & built-ins
- ☐ Vents
- ☐ Washing walls

Notes: _____

BASEMENT / ATTIC

ADD-ON

Add-on: must be quoted & added to your booking

- ☐ Stairs going down (steps, railing & walls)
- ☐ Coffee table
- ☐ TV stand
- ☐ Behind TV
- ☐ Under knick-knacks
- ☐ Around entertainment units
- ☐ Picture frames
- ☐ Lamps dusted
- ☐ Cobwebs
- ☐ Mirrors streak-free
- ☐ Floors washed / vacuumed
- ☐ Bar area wiped & polished
- ☐ Storage / utility area swept

MAY NEED EXTRA TIME

- ☐ Couches wiped / vacuumed
- ☐ Chairs wiped down
- ☐ Shelves (and tops)

SUPREME CLEAN ADDS

- ☐ Windowsills
- ☐ Trim
- ☐ Baseboards
- ☐ Blinds
- ☐ Fingerprints on walls
- ☐ Under reachable furniture
- ☐ Light switches
- ☐ Fans
- ☐ Doors & frames

MOVE IN / OUT ADDS

- ☐ Interior windows
- ☐ Inside closets & built-ins
- ☐ Vents
- ☐ Washing walls

☐ Other: _____

Notes: _____

LAUNDRY ROOM

ADD-ON

Add-on: must be quoted & added to your booking

- ☐ Washer & dryer (outside)
- ☐ Sink wiped & polished
- ☐ Shelves wiped
- ☐ Cobwebs
- ☐ Floors washed / vacuumed

SUPREME CLEAN ADDS

- ☐ Light switches
- ☐ Baseboards
- ☐ Fingerprints on walls
- ☐ Doors & frames

MOVE IN / OUT ADDS

- ☐ Washer & dryer inside
- ☐ Cabinets inside & out
- ☐ Behind washer / dryer

☐ Other: _____

CLOSETS

ADD-ON

Add-on: must be quoted & added to your booking

Must be discussed with the office

1 2 3 4

- ☐ ☐ ☐ ☐ Doors, floors & baseboards
- ☐ ☐ ☐ ☐ Shelves wiped
- ☐ ☐ ☐ ☐ Organization

Notes: _____

Additional cleaning notes: _____

Terms & disclaimer. Mighty Maids (DCS) is not liable or responsible for damage to stone surfaces such as marble, as these are very porous. We are not responsible for damage to floors when asked to move furniture. We use only biodegradable, eco-friendly products; if we use a customer's product at their request, we are not responsible for the results. We guarantee every room is completed to the specifications set out in the cleaning guidelines requested at booking. Mighty Maids charges by the hour: if a job takes longer than quoted (not to regular standards), we will prioritize and complete rooms to your satisfaction. We will redo any work completed by our crew within 48 hours of your scheduled cleaning; unsatisfactory work must be reported in writing within 24 hours of service. We do not provide refunds on services rendered. Cancellations require 48 hours' notice or a \$48.02 charge applies. Hourly rates and prices are subject to change. **Any item marked extra time, or not included in a regular clean, must be discussed with the office to avoid errors in your quoted time.** Kitchens, bathrooms and bars need 15 to 30 more minutes each. We cannot remove mould stained into caulking or grout; regular bleach spraying by the customer, or a full re-caulk, is recommended.

Client signature: _____

Date: _____